MINUTES
VILLAGE COUNCIL REGULAR MEETING
MONDAY, JULY 8, 2019
5:30 P.M.
CITY HALL

PRESENT: Mayor Louie Gallegos, Councilor Albert Sena, Councilor Esther Segura, Councilor Elizabeth Steele, Councilor Gerald Cline and Clerk Jamie Wall.

OTHERS PRESENT: Scot Stinnett – De Baca County News, Water/Wastewater Contracted Operator – Cathie Eisen

MAYOR LOUIE GALLEGOS CALLED THE MEETING TO ORDER AT 5:47 P.M.

THE PLEDGE OF ALLEGIANCE: Pledge of Allegiance led by Albert Sena.

1. APPROVAL OF AGENDA
Mayor Gallegos requested Council review agenda for approval. Clerk Jamie Wall requested item #7 be stricken as Senior Center Director New Hire had been voted on at a Special Meeting of the Council on July 1, 2019. Mayor Gallegos recommended the Council approve the agenda with proposed changes.
MOTION: Gerald Cline
SECOND: Elizabeth Steele
That the Council approves the agenda with proposed changes.
All voted yes, motion carried.
Show of hands 4-0

2. APPROVAL OF MINUTES
Mayor Gallegos requested review and approval of Minutes of April 23, 2019 Special Meeting and June 10, 2019 Regular Meeting. Mayor Gallegos recommended the Council approve the Minutes as presented.
MOTION: Esther Segura
SECOND: Gerald Cline
That the Council approves the minutes as presented for of April 23, 2019 Special Meeting and June 10, 2019 Regular Meeting.
Three voted yes – Esther Segura, Albert Sena, and Gerald Cline; motion carried.
One voted no – Elizabeth Steele
Show of hands 3-1

3. CONSIDERATION OF PERSONNEL POLICY WORKSHOP DATE
Mayor Gallegos asked Council and Council discussed a date to review and update the current Personnel Policy for the Village. After a short discussion, a Personnel Policy Workshop was scheduled for July 23rd, 2019 at 2:30 P.M.
NO ACTION TAKEN

4. CONSIDERATION OF NMML 2019 ANNUAL CONFERENCE VOTING DELEGATE
Mayor Gallegos and Council discussed a request from the New Mexico Municipal League to select a voting delegate to represent the Village of Fort Sumner at the 62nd Annual Conference held in Las Cruces, NM on August 29th, 2019. Councilor Esther Segura motioned the Mayor should be the voting delegate for the Village, with Councilor Gerald Cline as the alternate.
MOTION: Esther Segura
SECOND: Albert Sena
That the Council approves Mayor Louie Gallegos to be the voting delegate for Village of Fort Sumner at the 62nd NMML Conference August 29th, 2019 with Councilor Gerald Cline serving as the alternate.
All voted yes, motion carried.
Show of hands 4-0

5. CONSIDERATION OF WATER/WASTEWATER OPERATOR CONTRACT
Mayor Gallegos addressed Council regarding the renewal of Water/Wastewater Operator Cathie Eisens' contract renewal. Ms. Eisen stated she had formerly requested the contract with the Village to be renewed on a quarterly basis. After expressing concern for several issues including staffing and regulatory processes, Ms. Eisen requested the Council grant her a monthly contract renewal to see if the issues were adequately addressed. Councilor Esther Segura motioned the monthly contract renewal be granted and reviewed at the next Regular Meeting of the Council.
MOTION: Esther Segura
SECOND: Albert Sena
That the Council approves a monthly contract renewal for Water/Wastewater Operator Cathie Eisen.
All voted yes, motion carried.
Show of hands 4-0

6. CONSIDERATION OF GORDON ENVIRONMENTAL TESTING FEES
Clerk Jamie Wall addressed Mayor and Council regarding an invoice received from De Baca County for ½ of testing fees paid to Gordon Environmental in the amount of $3,069.90. Clerk Wall reported this invoice showed $814.50 remaining in the project budget. Clerk Wall stated there were not sufficient funds to pay the invoice, and funds were not available in the General Fund to assist in covering the debt. Mayor Gallegos reported looking for any record of agreement made between the County and the Village to support the decisions to clarify recollections of when the agreement was put in place. Councilor Albert Sena motioned to only pay Environmental Tax income to De Baca County as it was received, and no more. Commissioner Scot Stinnett suggested the Village implementing a tax rate increase to accommodate the financial obligations of the Village, as well as increasing the Administration Fee attached to all Water/Sewer/Solid Waste utility accounts. Discussion included placement of a Franchise Tax of Eastern New Mexico Natural Gas as it was a Village owned utility.
MOTION: Albert Sena
SECOND: Esther Segura
That the Council approves to only pay Environmental Tax income to De Baca County as it was received, and no more for reimbursement of Environmental testing fees.
All voted yes, motion carried.
Show of hands 4-0

7. CONSIDERATION OF AMBULANCE NEW HIRE
Mayor Gallegos and Council reviewed a recommendation for Heidi Brown and Patrick Marquez to be considered for Volunteer Ambulance Driver position. The hourly rate for drivers set at $10.00 per/hour. After confirming approval from EMS Director Tim Archuleta, Mayor Gallegos recommended Council approve Heidi Brown and Patrick Marquez as Volunteer Ambulance drivers at $10.00 per/hour.
MOTION: Esther Segura
SECOND: Gerald Cline
That the Council approves Heidi Brown and Patrick Marquez as Volunteer Ambulance drivers at $10.00 per/hour.
All voted yes, motion carried.
Show of hands 4-0

8. CONSIDERATION OF VILLAGE HALL COMPUTER QUOTES
Clerk Jamie Wall addressed Mayor and Council regarding a quote received for replacing computers at Village Hall. Clerk Wall stated Fusion IT provided two quotes for replacing seven computers due to the upcoming Windows 7 becoming unsupported as of January 2020. The first quote included purchasing the computers and monitors with installation of computers and software for $8,890.00. The second quote was for "endless hardware" in which total monthly reoccurring charges were $189.00, and a one-time charge of $1,750.00 for installation of computers and software. Councilor Gerald Cline voiced his disbelief that Microsoft support for Windows 7 would end, and expressed reservations with rushing into purchasing anything. Mayor Gallegos stated discussion on the issue would be postponed to a future meeting.
NO ACTION TAKEN

9. CONSIDERATION OF QUESTIONNAIRE AND PUBLIC HEARING FOR FY2019-2020 FINAL BUDGET
Clerk Jamie Wall addressed Mayor and Council regarding the FY 2019-2020 Budget Work Plan Questionnaire. Clerk Wall asked for Council input for the two questions that required a written response describing the major issues affecting the entity's FY 2019-2020 budget, such as local economic factors impacting GRT and over revenue sources and how the local entity is budgeting for these factors. Issues affecting the budget included the closure of several businesses, decline in population, and a smaller workforce. Provisions in the Final Budget included not including a cost of living raise, increasing utility rates, and increasing law enforcement to encourage stability and security to the existing residents and businesses.
NO ACTION TAKEN

10. CONSIDERATION OF RESOLUTION 2019-31 BUDGET ADJUSTMENT -217-101
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-31 Budget Adjustment to increase Transfer Out in Recreation Fund 217 by $17,000.00 to $17,000.00 and increase Transfer In General Fund 101 by $17,000.00 to $183,353.00. Mayor Gallegos recommended Council approve Resolution 2019-31 Budget Adjustment for Fund 217-101.
MOTION: Albert Sena
SECOND: Esther Segura

That the Council approves Resolution 2019-31 Budget Adjustment for Fund 217 and 101.
All voted yes, motion carried.
Show of hands 4-0

11. CONSIDERATION OF RESOLUTION 2019-32 BUDGET ADJUSTMENT -505-101
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-32 Budget Adjustment to increase Transfer Out in Water Fund 505 by $56,000.00 to $210,200.00 and increase Transfer In General Fund 101 by $56,000.00 to $239,353.00. Mayor Gallegos recommended Council approve Resolution 2019-32 Budget Adjustment for Fund 505-101.
MOTION: Albert Sena
SECOND: Gerald Cline
That the Council approves Resolution 2019-32 Budget Adjustment for Fund 505 and 101.
All voted yes, motion carried.
Show of hands 4-0

12. CONSIDERATION OF RESOLUTION 2019-33 BUDGET ADJUSTMENT -298
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-33 Budget Adjustment to increase Expenditures in County Ambulance Tax Fund 298 by $16,000.00 to $71,000.00. Mayor Gallegos recommended Council approve Resolution 2019-33 Budget Adjustment for Fund 298.
MOTION: Esther Segura
SECOND: Gerald Cline
That the Council approves Resolution 2019-33 Budget Adjustment for Fund 298.
All voted yes, motion carried.
Show of hands 4-0

13. CONSIDERATION OF RESOLUTION 2019-34 BUDGET ADJUSTMENT -101-219
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-34 Budget Adjustment to increase Transfer Out in General Fund 101 by $17,000.00 to $85,000.00 and increase Transfer In Senior Center Fund 219 by $17,000.00 to $17,000.00 and increase Expenditures in Senior Fund 219 by $5,295.00 to $162,807.00. Mayor Gallegos recommended Council approve Resolution 2019-34 Budget Adjustment for Fund 101-219.
MOTION: Esther Segura
SECOND: Elizabeth Steele
That the Council approves Resolution 2019-34 Budget Adjustment for Fund 101 and 219.
All voted yes, motion carried.
Show of hands 4-0

14. CONSIDERATION OF RESOLUTION 2019-35 BUDGET ADJUSTMENT -101-503
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-35 Budget Adjustment to increase Transfer Out in General Fund 101 by $56,000.00 to $141,000.00 and increase Transfer In Wastewater Fund 503 by $56,000.00 to $86,000.00, to decrease Revenue in Wastewater Fund 503 by $627,010.00 to $210,000.00 and decrease Expenditures in Wastewater Fund 503 by $580,000.00 to $267,000.00. Mayor Gallegos recommended Council approve Resolution 2019-34 Budget Adjustment for Fund 101-219.
MOTION: Gerald Cline
SECOND: Albert Sena
That the Council approves Resolution 2019-34 Budget Adjustment for Fund 101 and 219.
All voted yes, motion carried.
Show of hands 4-0

15. CONSIDERATION OF RESOLUTION 2019-36 BUDGET ADJUSTMENT -101-216
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-36 Budget Adjustment to increase Transfer Out in General Fund 101 by $9,000.00 to $150,000.00 and increase Transfer In the Street Fund 216 by $9,000.00 to $9,000.00, to decrease Revenue in Streets Fund 216 by $360,000.00 to $194,000.00 and decrease Expenditures in Street Fund 216 by $340,666.66 to $266,000.00. Mayor Gallegos recommended Council approve Resolution 2019-36 Budget Adjustment for Fund 101-216.
MOTION: Albert Sena
SECOND: Esther Segura
That the Council approves Resolution 2019-36 Budget Adjustment for Fund 101 and 216.
All voted yes, motion carried.
Show of hands 4-0

16. CONSIDERATION OF RESOLUTION 2019-37 BUDGET ADJUSTMENT -406
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-37 Budget Adjustment to increase Expenditures in Debt Service Fund 406 by $95.00 to $19,595.00. Mayor Gallegos recommended Council approve Resolution 2019-37 Budget Adjustment for Fund 406.
MOTION: Albert Sena
SECOND: Elizabeth Steele
That the Council approves Resolution 2019-37 Budget Adjustment for Fund 406.
All voted yes, motion carried.
Show of hands 4-0

17. CONSIDERATION OF RESOLUTION 2019-38 BUDGET ADJUSTMENT -701
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-37 Budget Adjustment to increase Expenditures in Solid Waste Fund 701 by $1,800.00 to $241,800.00. Mayor Gallegos recommended Council approve Resolution 2019-38 Budget Adjustment for Fund 701.
MOTION: Esther Segura
SECOND: Gerald Cline
That the Council approves Resolution 2019-38 Budget Adjustment for Fund 701.
All voted yes, motion carried.
Show of hands 4-0

18. CONSIDERATION OF RESOLUTION 2019-39 BUDGET ADJUSTMENT -701-202
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-39 Budget Adjustment to decrease Transfer Out in Solid Waste Fund 701 by $6,000.00 to $1,000.00 and decrease Transfer In Environmental Fund 202 by $6,000.00 to $1,000.00. Mayor Gallegos recommended Council approve Resolution 2019-39 Budget Adjustment for Fund 701-202.
MOTION: Albert Sena
SECOND: Elizabeth Steele
That the Council approves Resolution 2019-39 Budget Adjustment for Fund 701 and 202.
All voted yes, motion carried.
Show of hands 4-0

19. CONSIDERATION OF RESOLUTION 2019-40 BUDGET ADJUSTMENT -101
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-40 Budget Adjustment to increase Expenditures in General Fund 101 by $17,350.00 to $842,000.00. Mayor Gallegos recommended Council approve Resolution 2019-40 Budget Adjustment for Fund 101.
MOTION: Elizabeth Steele
SECOND: Albert Sena
That the Council approves Resolution 2019-40 Budget Adjustment for Fund 101.
All voted yes, motion carried.
Show of hands 4-0

20. CONSIDERATION OF RESOLUTION 2019-41 BUDGET ADJUSTMENT -509
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-41 Budget Adjustment to increase Expenditures in Ambulance Fund 509 by $5,000.00 to $225,000.00. Mayor Gallegos recommended Council approve Resolution 2019-41 Budget Adjustment for Fund 509.
MOTION: Gerald Cline
SECOND: Elizabeth Steele
That the Council approves Resolution 2019-41 Budget Adjustment for Fund 509.
All voted yes, motion carried.
Show of hands 4-0

21. DISCUSSION OF UPCOMING EVENTS
Clerk Jamie Wall stated upcoming events included deadline for FY2019-2020 Final Budget was July 31 as was the NM DOT Hardship Auction and EPCOG Annual Meeting with NMML Annual Conference in Las Cruces on August 28th -30th, 2019.
NO ACTION TAKEN

22. EXECUTIVE SESSION: PURSUANT TO OPEN MEETINGS ACT – 10-15.1 H.7 – THREATENED OR PENDING LITIGATION
Mayor Gallegos recommended Council close the Regular Meeting to meet in Executive Session to discuss threatened or pending litigation.

MOTION: Albert Sena
SECOND: Elizabeth Steele
That the Council approves closing the Regular Meeting to meet in Executive Session to discuss threatened or pending litigation.
Show of hands 4-0

ROLL CALL TO ENTER EXECUTIVE SESSION.
Jamie Wall, Clerk called roll:
Albert Sena – Yes
Esther Segura – Yes
Gerald Cline - Yes
Elizabeth Steele – Yes
Mayor and Council requested Clerk Jamie Wall accompany them as they entered Executive Session at 7:36 P.M.

RE-OPEN SPECIAL MEETING
Returning from Executive Session: Mayor Gallegos, Councilor Elizabeth Steele, Councilor Esther Segura, Councilor Gerald Cline, Councilor Albert Sena, and Clerk Jamie Wall were present at 8:13 P.M.
Mayor Gallegos recommended Council re-open the Regular Meeting.
MOTION: Albert Sena
SECOND: Esther Segura
That the Council approves opening the Regular Meeting.
Show of hands 4-0

ROLL CALL EXITING EXECUTIVE SESSION.
Jamie Wall, Clerk called roll:
Albert Sena – Yes
Esther Segura – Yes
Gerald Cline - Yes
Elizabeth Steele – Yes
NO ACTION TAKEN

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 8:14 P.M.
MOTION: Gerald Cline
SECOND: Albert Sena
All voted yes, motion carried.
Show of hands 4-0

APPROVED:

MAYOR ______________________
LOUIE GALLEGOS

ATTEST:
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JAMIE WALL, CLERK