

MINUTES
VILLAGE COUNCIL SPECIAL MEETING
TUESDAY, JULY 23, 2019
2:30 P.M.
CITY HALL

PRESENT: Mayor Louie Gallegos, Councilor Albert Sena, Councilor Esther Segura, Councilor Gerald Cline, and Clerk Jamie Wall.

ABSENT: Councilor Elizabeth Steele

STAFF PRESENT: EMS Director – Tim Archuleta

OTHERS PRESENT: Lisa Stinnett – De Baca County News, Water/Wastewater Operator Contractor Cathie Eisen.

MAYOR LOUIE CALLED THE MEETING TO ORDER AT 2:34 P.M.

1. APPROVAL OF AGENDA

Mayor Gallegos requested Council review agenda for approval. Mayor Gallegos recommended the Council approve the agenda as presented.

MOTION: Albert Sena

SECOND: Gerald Cline

That the Council approves the agenda as presented.

All voted yes, motion carried.

Show of hands 3-0

2. CONSIDERATION OF FY 2018-2019 4TH QUARTER FINANCIAL

Mayor Gallegos and Council reviewed the FY 2018-2019 4th Quarter Financials. Councilor Cline motioned to approve the FY 2018-2019 4th Quarter Financials as presented.

MOTION: Gerald Cline

SECOND: Esther Segura

That the Council approves the FY 2018-2019 4th Quarter Financials as presented.

All voted yes, motion carried.

Show of hands 3-0

3. CONSIDERATION OF RESOLUTION 2019-42 4TH QUARTER FINANCIALS

Clerk Jamie Wall presented Mayor Gallegos and Council with Resolution 2019-42 FY 2018-2019 4th Quarter Financial approval. After reviewing, Mayor Gallegos recommended Council approve Resolution 2019-42 FY 2018-2019 4th Quarter Financial Approval.

MOTION: Gerald Cline

SECOND: Albert Sena

That the Council approves approve Resolution 2019-42 FY 2018-2019 4th Quarter Financial Approval.

All voted yes, motion carried

Show of hands 3-0

4. PUBLIC HEARING FOR FY 2019-2020 FINAL BUDGET ADOPTION

Mayor Gallegos discussed with Council present postponing the Public Hearing until a Special Meeting on July 29, 2019 to which Council agreed.

5. CONSIDERATION OF RESOLUTION 2019-43 FINAL BUDGET ADOPTION FY 2019-2020

Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2019-43 Final Budget Adoption for FY 2019-2020. Mayor Gallegos stated as the public hearing had not taken place and the budget was not balanced as of yet, the Resolution approval needed to be postponed. Mayor Gallegos reported to Council he had spoken to De Baca County Sheriff Chad Roybal regarding the Law Enforcement Agreement between the Village and De Baca County. Mayor Gallegos proposed asking the County to amend the agreement originally made for \$160,000.00 to the previous year's amount of \$139,000.00. Mayor Gallegos stated he would be proposing the idea to the County at a County Commission meeting on August 5th at 1:30 P.M. Clerk Wall stated with the cuts made in the General Fund, the amended Law Enforcement Agreement would balance the FY 2019-2020 budget. Councilor Esther Segura motioned to apply the change to the FY 2019-2020 Budget and postpone the approval of Resolution 2019-43 until the Special Meeting on July 29, 2019.

MOTION: Esther Segura

SECOND: Albert Sena

That the Council approves applying the amended amount of \$139,000.00 for the Law Enforcement Agreement with De Baca County to balance the FY2019-2020 Budget and postpone the approval of Resolution 2019-43 until the Special Meeting on July 29, 2019.

All voted yes, motion carried.

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6. CONSIDERATION OF WATER/WASTEWATER PROBATION COMPLETION

Mayor Gallegos and Council reviewed probation completion request for Water/Wastewater employee Jeremy Mendoza. Mr. Mendoza who is currently making \$10.50 p/hr would receive a \$.50 post probation raise to \$11.00 p/hr. Clerk Wall stated if approved the raise would be retroactive to the six month anniversary date of July 8, 2019 for Payroll on July 29, 2019. Councilor Gerald Cline motioned to approve the probationary raise of \$.50 to \$11.00 p/hr for Jeremy Mendoza retroactive to July 8, 2019.

MOTION: Gerald Cline

SECOND: Albert Sena

That the Council approves probationary raise of \$.50 to \$11.00 p/hr for Jeremy Mendoza retroactive to July 8, 2019.

All voted yes, motion carried.

Show of hands 3-0

7. CONSIDERATION OF ENGINEERING CONTRACT AMENDMENT FOR CANAL AVE PROJECT

Mayor Gallegos and Council reviewed Amendment No. 2 to the Engineering Contract for Canal Avenue Project. The Amendment provided extra costs for Dennis Engineering to prepare two property easements for the Canal Avenue Project – 1) Fort Sumner Irrigation District and 2) Fort Sumner Municipal Schools plus NMGR.T. The total amount of the contract change was \$4,076.64 with NMGR.T included. Councilor Esther Segura motioned to approve Amendment No. 2 for Engineering Services for Canal Avenue Project.

MOTION: Esther Segura

SECOND: Gerald Cline

That the Council approves Amendment No. 2 for Engineering Services for Canal Avenue Project.

All voted yes, motion carried.

Show of hands 3-0

8. CONSIDERATION OF RESOLUTION 2019-25 NMED AUTHORIZED OFFICIAL SIGNATURE

Mayor Gallegos and Council reviewed Resolution 2019-25 – NMED Authorized Official Signature, allowing Mayor Louie Gallegos to sign the Grant Agreement and Clerk/Treasurer Jamie Wall to submit for financial reimbursements for a \$75,000.00 Capital Outlay Appropriation for Wastewater System Improvements.

MOTION: Esther Segura

SECOND: Gerald Cline

That the Council approves Resolution 2019-25 NMED Authorized Official Signatures for grant execution.

All voted yes, motion carried.

Show of hands 3-0

9. EXECUTIVE SESSION: PURSUANT TO OPEN MEETINGS ACT – 10-15.1 H.7 – THREATENED OR PENDING LITIGATION

Mayor Gallegos recommended Council close the Special Meeting to meet in Executive Session to discuss threatened or pending litigation.

MOTION: Esther Segura

SECOND: Gerald Cline

That the Council approves closing the Special Meeting to meet in Executive Session to discuss threatened or pending litigation.

Show of hands 3-0

ROLL CALL TO ENTER EXECUTIVE SESSION.

Jamie Wall, Clerk called roll:

Albert Sena – Yes

Esther Segura – Yes

Gerald Cline - Yes

Elizabeth Steele – ABSENT

Mayor and Council requested Clerk Jamie Wall accompany them as they entered Executive Session at 3:55 P.M.

RE-OPEN SPECIAL MEETING

Returning from Executive Session: Mayor Gallegos, Councilor Esther Segura, Councilor Gerald Cline, Councilor Albert Sena, and Clerk Jamie Wall were present at 4:21 P.M.
Mayor Gallegos recommended Council re-open the Regular Meeting.

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MOTION: Gerald Cline

SECOND: Esther Segura

That the Council approves opening the Special Meeting.

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ROLL CALL EXITING EXECUTIVE SESSION.

Jamie Wall, Clerk called roll:

Albert Sena – Yes

Esther Segura – Yes

Gerald Cline - Yes

Elizabeth Steele – ABSENT

NO ACTION TAKEN

10. CONSIDERATION OF CONTRACT TERMINATION FOR WATER/WASTEWATER OPERATOR

Mayor Gallegos and Council discussed contract termination of Water/Wastewater Operator Cathie Eisen. Ms. Eisen was present to discuss the direction of the Wastewater Treatment Plant, Water System, and staffing of those systems. Ms. Eisen stated it was time to part ways as the Qualified Operator for both systems was more challenge than could be met for her at this time and was looking to slow down and prepare for retirement. Ms. Eisen stated the respective systems demanded more time, oversight, staffing and funding than was available. After a short discussion, Councilor Esther Segura motioned to terminate the contract effective July 25th, 2019. Ms. Eisen was in agreement of the timeline.

MOTION: Esther Segura

SECOND: Gerald Cline

That the Council approves termination of Water/Wastewater Operator Contract with Cathie Eisen effective July 25, 2019.

All voted yes, motion carried.

Show of hands 3-0

11. CONSIDERATION OF PERSONNEL POLICY WORKSHOP

Mayor Gallegos stated a review and update of the Village Personnel Policy was necessary, and a date was set for August 12th, 2019 at 4:00 P.M. for a Personnel Policy Workshop. Mayor Gallegos also reminded Council a Special Meeting would be held for Final Budget approval on July 29th at 4:00 P.M.

NO ACTION TAKEN

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 4:35 P.M.

MOTION: Esther Segura

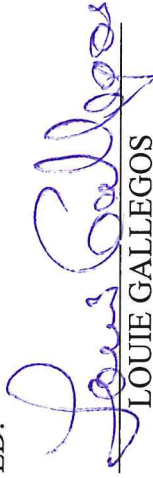
SECOND: Gerald Cline

All voted yes, motion carried.

Show of hands 3-0

APPROVED:

MAYOR


LOUIE GALLEGOS

ATTEST:



JAMIE WALL, CLERK