

**MINUTES
VILLAGE COUNCIL REGULAR MEETING
MONDAY, DECEMBER 9, 2019
5:30 P.M.
CITY HALL**

PRESENT: Mayor Louie Gallegos, Councilor Elizabeth Steele, Councilor Albert Sena, Councilor Esther Segura, and Clerk Jamie Wall

ABSENT: Councilor Gerald Cline

STAFF PRESENT: Tim Archuleta – EMS Director, Joscelyn Stroud – EMT Intermediate

OTHERS PRESENT: Scot Stinnett – De Baca County News, Kaleas Ausborn, Barbara Lambus

MAYOR LOUIE GALLEGOS CALLED THE MEETING TO ORDER AT 5:33 P.M.

THE PLEDGE OF ALLEGIANCE: Pledge of Allegiance led by Councilor Albert Sena.

1. APPROVAL OF AGENDA

Mayor Gallegos requested Council review agenda for approval. Mayor Gallegos recommended the Council approve agenda as presented.

MOTION: Elizabeth Steele

SECOND: Albert Sena

That the Council approves the agenda as presented.

All voted yes, motion carried.

Show of hands 3-0

2. APPROVAL OF MINUTES

Mayor Gallegos requested review and approval of Minutes for November 13, 2019 Regular Meeting and November 25, 2019 Special Meeting. Councilor Esther Segura motioned to approve the Minutes of November 13, 2019 Regular Meeting and November 25, 2019 Special Meeting as presented.

MOTION: Albert Sena

SECOND: Gerald Cline

That the Council approves the Minutes of November 13, 2019 Regular Meeting and November 25, 2019 Special Meeting as presented.

3 voted yes, motion carried

Show of hands 3-0

3. CONSIDERATION OF WHITE SANDS DRUG AND ALCOHOL TESTING CONTRACT

Mayor Gallegos and Council discussed renewing the White Sands Drug and Alcohol Testing contract for the 2020 calendar year. After reviewing and discussing the proposed contract for renewal with pricing, Councilor Elizabeth Steele motioned to approve the renewal of the White Sands Drug and Alcohol Testing contract for the 2020 calendar year.

MOTION: Elizabeth Steele

SECOND: Albert Sena

That the Council approves the renewal of the White Sands Drug and Alcohol Testing contract for the 2020 calendar year.

All voted yes, motion carried.

Show of hands 3-0

4. CONSIDERATION OF VILLAGE HOLIDAY SCHEDULE

Clerk Jamie Wall presented Mayor and Council with a proposed Village Holiday schedule for review and approval that included 11 paid Holidays for the 2020 calendar year. After review, Councilor Esther Segura motioned to approve the Village Holiday schedule for the 2020 calendar year.

MOTION: Esther Segura

SECOND: Elizabeth Steele

That the Council approves the Village Holiday schedule for the 2020 calendar year.

All voted yes, motion carried.

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5. PUBLIC HEARING FOR ORDINANCE NO. 416 UNIFORM TRAFFIC CODE UPDATES

Mayor Gallegos opened the Public Hearing for Ordinance No. 416 - Uniform Traffic Code Updates. As there were no questions or comments, Mayor Gallegos closed the Public Hearing.

6. CONSIDERATION OF ORDINANCE NO. 416 UNIFORM TRAFFIC CODE UPDATES
Clerk Jamie Wall requested Council review and approve Ordinance No. 416 - Uniform Traffic Code Updates. Councilor Albert Sena motioned to approve.

MOTION: Albert Sena

SECOND: Esther Segura

That the Council approves Ordinance No. 416- Uniform Traffic Code Updates.

All voted yes, motion carried.

Show of hands 3-0

7. CONSIDERATION OF PARAMEDIC PRE-REQUISITE CLASSES

Mayor Gallegos and Council heard a request from EMS Director Tim Archuleta for payment of Paramedic pre-requisite classes for EMT Intermediate Joscelyn “Jes” Stroud. Director Archuleta stated his retirement was on the horizon as a Fort Sumner EMS Paramedic EMT, and current EMT Intermediate Jes Stroud had expressed interest in obtaining her Paramedic license. Several classes were required to be completed before the Paramedic course could be taken. Director Archuleta requested Council consider paying the costs as EMT Stroud had plans to stay in the community and the investment would only help the Village towards fulfilling certain funding requirements for EMS services. Clerk Wall stated up to \$1,250.00 had been budgeted for training purposes in the EMS budget, Director Archuleta estimated the classes would cost approximately \$700.00 to \$800.00. Councilor Elizabeth Steele expressed concern over previous training invested in by the Village that required a repayment agreement if the student failed or dropped the classes, where no money had been recovered. Councilor Esther Segura stated there were no reservations of that nature for Ms. Stroud. Councilor Albert Sena stated that bridge would be crossed if needed and motioned to approve payment of the Pre-Paramedic pre-requisite classes for EMT Intermediate Jes Stroud.

MOTION: Albert Sena

SECOND: Esther Segura

That the Council approves payment of the Pre-Paramedic pre-requisite classes for EMT Intermediate Jes Stroud.

All voted yes, motion carried.

Show of hands 3-0

8. CONSIDERATION OF SENIOR CENTER EMPLOYEE RESIGNATION

Mayor Gallegos and Council reviewed a written resignation submitted by Senior Center employee Susana Malpica, effective December 4, 2019. Mayor Gallegos stated her cooking position at the Center was temporarily being filled by Senior Center employee Delores “Anna” Sanchez and had necessitated the temporary hire of someone to fill the Transportation position currently held by Ms. Sanchez covered in the next agenda item.

NO ACTION TAKEN

9. CONSIDERATION OF TEMPORARY HIRE FOR SENIOR CENTER

Mayor Gallegos reported to Council that the vacancy of the Senior Center Transportation position gave necessity to hire someone temporarily to fill the position but must be approved by Council at the next scheduled meeting. Mayor Gallegos stated Ms. Denise Beck had been selected from the Senior Center application file for the temporary position. Ms. Beck let Mayor Gallegos know she understood the temporary nature of the position and was arranging her current job schedule to accommodate the hours needed by the Senior Center. Mayor Gallegos requested Council approve the temporary hire of Denise Beck for the Senior Center. Mayor Gallegos requested Council approve to be reviewed at the next Regular Meeting on January 13, 2020. Councilor Esther Segura motioned to approve.

MOTION: Esther Segura

SECOND: Elizabeth Steele

That the Council approves the temporary hire of Denise Beck for the Senior Center Transportation position at \$9.50 per hour to be reviewed at the next Regular Meeting on January 13, 2020.

All voted yes, motion carried.

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10. CONSIDERATION OF RESOLUTION 2019-51 NMFA LOAN – FIRE TRUCK

Mayor Gallegos and Council reviewed Resolution 2019-51 NMFA Loan and Intercept Payment Agreement in the amount of \$362,721.00. The Agreement approved intercept payments to be made from the State Fire Fund yearly allocation. The Resolution also authorized Mayor Gallegos and Clerk Jamie Wall to sign necessary documents to complete the loan paperwork. Councilor Albert Sena motioned to approve Resolution 2019-51.

MOTION: Albert Sena

SECOND: Elizabeth Steele

That the Council approves Resolution 2019-51 NMFA Loan in the amount of \$362,721.00 and Intercept Payment Agreement.

All voted yes, motion carried.

Show of hands 3-0

11. CONSIDERATION OF CAPITAL OUTLAY FUNDING REQUESTS

Mayor Gallegos and Council discussed possible projects to submit Capital Outlay Funding requests at the upcoming legislature. Discussed were pond maintenance and playground equipment for the Bosque Redondo Lake Park, Airport hangar floor and roof repairs, Bain Municipal Pool in need of major bathroom repairs and a high-dive board replacement, a new Ambulance, and several other projects. Councilor Steele motioned to prioritize the following projects in the following order and amounts: Bosque Redondo Lake Park Improvement and Equipment- \$150,000, Airport Improvements - \$350,000, Bain Municipal Pool Improvements - \$125,000, and a New Ambulance - \$220,000.

MOTION: Elizabeth Steele

SECOND: Albert Sena

That the Council approves the list of Capital Outlay requests; Bosque Redondo Lake Park improvements, Airport Improvements, Bain Municipal Pool Improvements, and a New Ambulance purchase.

All voted yes, motion carried.

Show of hands 3-0

12. CONSIDERATION OF ISSUING RFP FOR AIRPORT ON-CALL ENGINEERING

Mayor Gallegos discussed the need to advertise an RFP (request for proposal) for an on-call Airport engineer. Mayor Gallegos stated the four-year contract with Molzen-Corbin had expired and projects needing engineer guidance were on the horizon. Councilor Albert Sena motioned to proceed with issuing an RFP for On-Call Airport Engineering services.

MOTION: Albert Sena

SECOND: Elizabeth Steele

That the Council approves proceeding to issue an RFP for On-Call Airport Engineering services.

All voted yes, motion carried

Show of hands 3-0

13. CONSIDERATION OF ISSUING RFP FOR ON-CALL ENGINEERING

Mayor Gallegos discussed the need to advertise an RFP (request for proposal) for an on-call engineer for Water, Wastewater, and Street projects. Mayor Gallegos stated the four-year contract with Stantec (formerly Occam|Engineers Inc.) had expired and upcoming infrastructure projects needing engineer guidance were in the near future. Councilor Albert Sena motioned to proceed with issuing an RFP for On-Call Engineering services.

MOTION: Elizabeth Steele

SECOND: Albert Sena

That the Council approves proceeding to issue an RFP for On-Call Engineering services.

All voted yes, motion carried

Show of hands 3-0

14. CONSIDERATION OF FIRE DEPARTMENT CONTRACT

Mayor Gallegos and Council reviewed a proposed contract between the Fort Sumner Fire Department and Joscelyn Stroud for Pre-Fire Planning as required by the ISO/State Fire Marshall's Office. Clerk Jamie Wall stated the Fort Sumner Fire department was notified the ISO rating was subject to change from a 5 to a 6, increasing insurance rates and decreasing funding unless certain criteria were addressed and met. Funds to compensate Ms. Stroud would come from State Fire Allotment funds. Clerk Wall stated Joscelyn Stroud was approached to handle the project as she had previous experience doing such a project with Moriarty Fire Department, currently Assistant Fire Chief for Lake Sumner and holds an associate degree in Fire Science. The project consists of binders placed in each Fire Dept. vehicle containing floor plans and utility entry points of commercial buildings within the Village of Fort Sumner. The proposed contract offered \$15.00 per

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building. Ms. Stroud stated she wasn't sure the price proposed was appropriate as she wasn't sure how much time would go into each building. After some discussion, it was agreed by both parties the project would be reviewed at the next Regular Meeting to see how the project had progressed and if compensation needed adjusting. Councilor Esther Segura motioned to approve the contract with proposed changes between Joscelin Stroud and Fort Sumner Fire Department.

MOTION: Esther Segura

SECOND: Elizabeth Steele

That the Council approves a contract between Fort Sumner Fire Department and Joscelin Stroud for Pre-Fire Planning Project to be reviewed at the next Regular Meeting of the Council.

All voted yes, motion carried.

Show of hands 3-0

15. DISCUSSION – UPCOMING EVENTS

Mayor Gallegos and Council discussed upcoming events including attendance by the Mayor and Clerk Wall at the 2020 CDBG Application meeting scheduled for Tuesday, December 10, 2019 in Albuquerque.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 7:12 P.M.

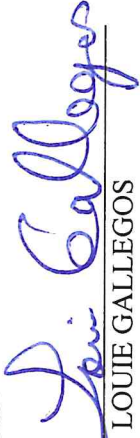
MOTION: Esther Segura

SECOND: Elizabeth Steele

All voted yes, motion carried.

Show of hands 3-0

APPROVED:


MAYOR
LOUIE GALLEGOS

ATTEST:


JAMIE WALL, CLERK