

MINUTES
VILLAGE COUNCIL REGULAR MEETING
MONDAY, JUNE 8, 2020
5:30 P.M.
CITY HALL - VIA ZOOM MEETING LIVE STREAMED ON YOUTUBE

PRESENT: Mayor Louie Gallegos, Councilor Esther Segura, Councilor Gerald Cline and Clerk Jamie Wall. Councilor Elizabeth Steele appeared via teleconference.

STAFF PRESENT: Jeni Waters – Library Director (via Telephone)

ABSENT: Councilor Albert Sena

OTHERS PRESENT: Lisa Stinnett – De Baca County News, Janet Davis – Library Board Member (via Zoom)

MAYOR LOUIE GALLEGOS CALLED THE MEETING TO ORDER AT 5:31 P.M.

THE PLEDGE OF ALLEGIANCE: Pledge of Allegiance led by Mayor Louie Gallegos.

1. APPROVAL OF AGENDA

Mayor Gallegos requested Council review agenda requesting item #3 – NASA/CSBF Contract be stricken as well as Minutes from Regular Meeting May 11, 2020. Councilor Esther Segura moved to approve agenda with proposed changes.

MOTION: Esther Segura

SECOND: Gerald Cline

That the Council approves the agenda with proposed changes.

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried.

2. APPROVAL OF MINUTES

Mayor Gallegos requested review and approval of Minutes for May 8, 2020 Special Meeting, May 18, 2020 Special Meeting and May 27, 2020 Special Meeting. Councilor Esther Segura motioned to approve the Minutes as presented.

MOTION: Esther Segura

SECOND: Gerald Cline

That the Council approves the Minutes for May 8, 2020 Special Meeting, May 18, 2020 Special Meeting and May 27, 2020 Special Meeting.

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried

3. CONSIDERATION OF ASSET LIST CERTIFICATION

Mayor Gallegos and Council reviewed a current asset listing of the Village property, buildings, machinery, equipment, and vehicles. Clerk Jamie Wall reported a certified asset list was required at year end for auditing purposes. After reviewing, Councilor Elizabeth Steele motioned to approve the certified Village asset listing as presented.

MOTION: Elizabeth Steele

SECOND: Gerald Cline

That the Council approves the certified Village asset listing as presented.

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried.

4. CONSIDERATION OF CONTRACT WITH 24/7 RESTORATION AND RECYCLING FOR SLUDGE REMOVAL.

Mayor Gallegos and Council discussed a proposed contract between the Village and 24/7 Restoration and Recycling for sludge removal. The contract included an amount of \$325.00 agreed upon by both parties per load from the Village Wastewater Treatment Plant to the Clovis Regional Solid Waste Facility in accordance with guidelines put forth in the NMED approved Disposal Management Plan (DMP). Councilor Elizabeth Steele questioned how much material was considered “a load”, Mayor Gallegos replied approximately 7 to 8 tons. Councilor Steele

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asked if the contract had been reviewed by the Village attorney, Mayor Gallegos stated it had not. Mayor Gallegos stated the contract had been reviewed by Sheri Head – Owner of 24/7 Restoration and Recycling prior to the meeting and she had been in agreement with the proposed contract. Councilor Gerald Cline stated the contract was pretty straightforward and seemed unnecessary to be reviewed by the city attorney involving more money and more time until the issue was resolved. Councilor Steele stated the contract should reflect the size of the load. Councilor Gerald Cline motioned to approve the contract with 24/7 Restoration and Recycling for sludge removal with the addition of the load size.

MOTION: Gerald Cline

SECOND: Esther Segura

That the Council approves the contract with 24/7 Restoration and Recycling for sludge removal with the addition of the load size.

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried.

5. CONSIDERATION OF AMBULANCE BILLING TO BE SENT TO COLLECTION

Mayor Gallegos and Council reviewed a list of accounts deemed uncollectible by the Ambulance Billing Agent. The list totaled \$6,941.36 and included 13 accounts. Councilor Elizabeth Steele motioned to send the list of uncollectable ambulance accounts to collection.

MOTION: Elizabeth Steele

SECOND: Esther Segura

That the Council approves sending the list of uncollectable ambulance accounts to collection.

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried.

6. CONSIDERATION OF RESOLUTION 2020-20 EMERGENCY OPERATION PLAN ADOPTION.

Mayor Gallegos and Council reviewed proposed 2020-20 Emergency Operation Plan Adoption. The Resolution declared that the Village of Fort Sumner hereby adopts the De Baca County All Hazards Emergency Plan as the official emergency operations plan. Councilor Gerald Cline moved to approve Resolution 2020-20 Emergency Operation Plan Adoption.

MOTION: Gerald Cline

SECOND: Esther Segura

That the Council approves Resolution 2020-20 Emergency Operation Plan Adoption.

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried

7. CONSIDERATION OF RESOLUTION 2020-21BUDGET ADJUSTMENT -209

Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2020-21 Budget Adjustment to increase Revenue in the Fire Fund 209 by \$4,393.00 to \$89,393.00. Councilor Esther Segura motioned to approve Resolution 2020-21 Budget Adjustment for Fire Fund 209.

MOTION: Esther Segura

SECOND: Gerald Cline

That the Council approves Resolution 2020-21 Budget Adjustment for Fire Fund 209.

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried

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8. CONSIDERATION OF RESOLUTION 2020-22 BUDGET ADJUSTMENT -216
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2020-22 Budget Adjustment to decrease both Revenue and Expenditures by \$409,000.00 to \$54,000.00 in Streets Fund 216. Councilor Elizabeth Steele motioned to approve Resolution 2020-22 Budget Adjustment for Streets Fund 216.

MOTION: Elizabeth Steele

SECOND: Esther Segura

That the Council approves Resolution 2020-22 Budget Adjustment for Streets Fund 216.

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried

9. CONSIDERATION OF RESOLUTION 2020-23 BUDGET ADJUSTMENT - 202
Clerk Jamie Wall addressed Mayor and Council regarding Resolution 2020-23 Budget Adjustment to increase Expenditures in Environmental Fund 202 by \$18,655.00 to \$28,155.00. Councilor Gerald Cline motioned to approve Resolution 2020-22 Budget Adjustment for Environmental Fund 202.

MOTION: Gerald Cline

SECOND: Esther Segura

That the Council approves Resolution 2020-23 Budget Adjustment for Environmental Fund 202.

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried

10. CONSIDERATION OF FORT SUMNER PUBLIC LIBRARY HOURS
Library Director Jeni Waters and Library Board Member Janet Davis were present to ask Mayor Gallegos and Council to consider modification to the Fort Sumner Public Library hours. Current hours are 8:00 A.M. to 5:00 P.M. (open to the public at 9:00 A.M.) with an hour long lunch break, Monday through Friday. Proposed hours for the Library Director would be open at 7:30 A.M. to 5:30 P.M., opening to the public at 8:00 A.M. Monday through Thursday. Proposed hours for the Library Assistant would not change from the current format. Director Waters stated earlier access to the Library would accommodate persons seeking fishing licenses and later hours would accommodate local patrons who have expressed an interest in utilizing the Library after 5:00 P.M. Councilor Elizabeth Steele questioned how Friday would be covered with the proposed hour changes, Director Waters answered the Library Assistant would cover Fridays from 8:00 A.M. to 5:00 P.M. and close for an hour lunch. Councilor Steele stated “every Village employee would love to have Fridays off”, but that would not be beneficial to all parties. Mayor Gallegos and Councilor Gerald Cline both agreed that opening half a day on Saturdays would be more beneficial to the public. Director Waters countered that the previous Director Karla Hunt had tried that unsuccessfully. After further discussion, Councilor Elizabeth Steele motioned to set Library hours at 8:00 A.M. to 6:00 P.M. with staff staggering lunches as well as opening and closing duties on a 60 day trial basis with Council to review a patronage report at the end of the trial period.

MOTION: Elizabeth Steele

SECOND: Gerald Cline

That the Council approves setting Library hours at 8:00 A.M. to 6:00 P.M. with staff staggering lunches as well as opening and closing duties on a 60 day trial basis with Council to review a patronage report at the end of the trial period.

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried.

11. CONSIDERATION OF HOUSING AUTHORITY BOARD APPOINTMENT
Mayor Gallegos and Council discussed a vacancy on the Housing Authority Board as Vice President Carlos Hernandez had submitted a letter of Resignation. Mayor Gallegos nominated Laverne Gideon to fill the vacancy. Mayor Gallegos stated he had visited with Ms. Gideon and she

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was agreeable to the appointment. Councilor Esther Segura motioned to approve the appointment of Laverne Gideon to the Housing Authority Board.

MOTION: Esther Segura

SECOND: Gerald Cline

That the Council approves the appointment Laverne Gideon to the Housing Authority Board.

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 6:30 P.M.

MOTION: Gerald Cline

SECOND: Elizabeth Steele

ROLL CALL VOTE:

Elizabeth Steele: Yes

Albert Sena: Absent

Esther Segura: Yes

Gerald Cline: Yes

3 voted yes, motion carried.

APPROVED:

MAYOR 
LOUIE GALLEGOS

ATTEST:


JAMIE WALL, CLERK